

November 2014 Executive Report

From the Office of Internal Affairs

Date: 11/18/2014



Action Required

1. *Review Athletic Research Grant*
2. *JOIN! Centennial Professorship Award Committee*

The **Centennial Professorship Award** one of the Associated Students' most long-standing and prestigious award. This award is aimed at recognizing junior faculties (assistant professor level) engaged in scholarship, emerging leadership, dedication to community service, and demonstration of student-centered practices. Each year the recipients of this award are selected by the Centennial Professorship Award Committee, which is comprised of both undergraduate and graduate students.

It's time to create the 2014-2015 award committee!

As members of the Associated Students of ASU (ASASU), it is critical that this committee has representation from both student governments (USG & GPSA) and student organizations from all four campuses (Tempe, Poly, West, and Downtown).

Committee members will commence their duties in the Spring 2015 semester, will meet in-person at most five times throughout the semester, and will conduct the bulk of the work in March during the review process.

There are some definite perks for all this hard work!

- Great Professional Development opportunity
- Valuable addition to your CV/Resume
- Recognition at an Award Dinner in April
- Service to the ASU Community

Internal Affairs Committee Meeting Minutes

Meeting date: Friday, November 21st at 10AM -Noon in the Tempe GSC Conference Rm

Director of Graduate Research: Nedim Yel

Assembly Members Expected: Sultan Kilinc, Bobby Abdallah, Peter Krehbiel, Mustafa Demir, Chun Tao, Irfan Kula, Owen McKenna, Marynia Kolak

Executive Report

1. Travel Package

Individual Travel Grant

- See VP PD Exec Report
- Travel grant logs are being collected
 - 95% response rate
 - Selected logs will be featured on GPSA's website

Group Travel Grant

- Each application is reviewed by 6 reviewers
- 2 applications received in the first cycle and 1 was funded. Group declined their award.
- 3 applications received in the second cycle and they are currently under review. All three groups were funded.
- Total funding approved = ~\$7,500

Internship Travel Grant

- Fall cycle closed, will reopen on January 3rd, 2015 for the Spring cycle

2. Teaching Excellence Award

- TEA nomination opened on September 29th and closed October 17th
- Record number of nominations (146)! 95 unique nominations.
- Instructor observations currently underway. Due November 21st, 2014 at 5pm
- Fall decisions will be announced in December

3. Athletic Research Grant

- New research grant that is a result of the student fees
- See supplemental materials for overview

4. Volunteers

- 365 volunteers; 59% PhD, 36% Masters, Professional and Other Degree 1%
- 85% Tempe, 10% Downtown Phoenix, ~3% West, ~1% Poly and ~1% ASU Online, Mayo Clinic and Other.

5. Jumpstart Grant

- We received 21 applications. 25% increase compared to the previous year
- Applicants are requesting over \$9,039
- Applications were reviewed by at least 10-12 reviewers
- 76% of the applicants were funded for a total of \$7,214
- Fall cycle closed, will reopen on January 5th, 2015 for the Spring cycle

6. Graduate Research Support Program

- See supplemental materials for overview

**2014-2015 GPSA Research Grant Program
Summary Statistics**

Overall Statistics:

Total funds allotted for award:	\$110,000
Total funds requested:	\$175,245
Total funds awarded:	\$110,000
Total number of applicants:	103
Total number of peer reviewers:	63
Total number of grant awards:	78 (75%)
- Full Funding	37 (47%)
- Partial Funding	41 (53%)

Awards by Type:

Humanities & the Arts Awards:	
Total number applicants:	12
Total number awarded:	8
Percent Funded:	~67%
Mathematics & Technology	
Total number applicants:	6
Total number awarded:	4
Percent Funded:	~67%
Natural Sciences	
Total number applicants:	23
Total number awarded:	19
Percent Funded:	~83%
Social & Health Sciences	
Total number applicants:	61
Total number awarded:	47
Percent Funded:	~77%
Masters-Level Awards:	
Total number applicants:	28
Total number awarded:	15
Percent Funded:	~54%
Doctoral-Level Awards:	
Total number applicants:	71
Total number awarded:	60
Percent Funded:	~85%
Professional Degree Awards:	
Total number applicants:	3
Total number awarded:	3
Percent Funded:	~100%

Terminal Research (Thesis or Dissertation)

Total number applicants:	88
Total number awarded:	67
Percent Funded:	~76%

Independent Research

Total number applicants:	14
Total number awarded:	11
Percent Funded:	~78%

2015 Athletics Research Grant Program Call for Proposals

Overview

The Sun Devil Athletics Operations Board is pleased to announce the 2015 Athletics Research Grant Program. The program's goals are: (1) to promote excellence in student research at Arizona State University (ASU) that will benefit student athletes and/or the Athletic department in a meaningful way; (2) to provide financial support for research projects that support the successful completion of research required for undergraduate and graduate degrees; (3) to build ASU's reputation as a leading research institution.

The Sun Devil Athletics Operations Board invites both undergraduate and graduate research proposals broadly focused on athletic related research endeavors. Research topics may include *but are not limited to*:

- Concussion and Traumatic Brain Injury Awareness
- Improving nutrition, physical health, and well-being
- Issues around diversity and inclusion within intercollegiate athletics
- Sports Media and public discourse

Eligibility

To be eligible for funding, the principal investigator must be enrolled as an undergraduate or graduate student at Arizona State University at the time of application and for **the specified one-year funding period**. Completed studies are not eligible to receive funding.

Award Details

Grant awards are designed to provide two levels of reimbursable financial support: terminal (\$3,500) and independent research (\$1,500). Terminal research is considered as a honors thesis, master's thesis, or dissertation. Furthermore, only one award may be granted per degree (i.e., an applicant may not receive a terminal research grant for his/her thesis or dissertation more than once, however s/he may receive the \$3,500 terminal research award for both a thesis project and also a dissertation project).

Although many independent research projects are carried out in collaboration with other individuals, this grant will only fund one person per project. That is, no two students collaborating on the same project will be awarded \$1,500 individually.

All research endeavors **must be approved** by the student's dissertation/thesis chair (terminal research), or advisor (independent research).

The research is expected to culminate in an article suitable for publication in a scholarly journal, or in a completed master's thesis or doctoral dissertation. Recipients will also be expected to submit a brief summary of the research project within one year of receiving the grant.

Eligible Expenses

Research expenses may include, but are not limited to:

- Subject incentives (maximum \$25.00 per participant per session, not to exceed \$100 to participant in a calendar year; cash or equivalent is acceptable)
- Equipment **rental**
- Materials and supplies
- Professional services for data analysis, typing, transcription, or copying
- Travel to research facilities to collect pertinent data or conduct research
- Per diem (meals) while in travel status
- Conference travel (*only applicable to undergraduate students*)

Please contact [first name] [last name], Business Manager, for details (xxx-xxx-xxxx).

Prohibited Expenses

The Athletics Research Grant will **not** reimburse the following:

1. Equipment purchase (no laptops, no camera, etc.)
2. Purchase cost of a transaction greater than or equal to \$1,000
3. Tuition or remuneration of time spent on project
4. Lodging for 30 days or more
5. Terminal publication charges (e.g., binding/printing of thesis or dissertation)
6. Final project expenses (i.e., printing, editing, translation, etc.)
7. Salaries and wages for research assistants, ASU affiliates or employees

Deadlines

Fall Semester Competition

Online application available: [Month] [day], 2015.

Submission deadline: [Month] [day], 2015 by 11:59 PM AZ time

Awards announced: Early or Mid-[Month]

Receipts for reimbursement due: [Month] [day], 2015 by 11:59 PM AZ time*

Spring Semester Competition

Online application available: [Month] [day], 2015

Submission deadline: [Month] [day], 2015 by 11:59 PM AZ time

Awards announced: Early or Mid-[Month]

Receipts for reimbursement due: [Month] [day], 2015 by 11:59 PM AZ time*

*expenses can be incurred as far back as July 1, 2014

All grant materials should be electronically submitted via email with the subject line “Athletics Grant Submission”, and all materials attached in PDF form. Please submit materials to (athleticsresearchgrant@gmail.com) by the above deadline.

Late or incomplete applications will not be considered (**no exceptions**). Contact the Director of the Athletics Research Grant at athleticsresearchgrant@gmail.com, if you have questions regarding the submission process.

If you do not receive notification of your awards within the time-frame specified above, it is your obligation to inquire as to the status of your application.

Selection Criteria

- i. Significant and meritorious research focus
- ii. Sound research methodology
- iii. An appropriate and fully justified budget
- iv. Benefit to student athletes and/or Athletic department
- v. Feasible project objectives given the one-year grant period, as defined as July 1 through June 30 of each academic year

When reviewing the proposals and submitted documentation, the review panel will consider the following questions:

1. Is the student's research question clearly defined?
2. What literature already exists on this topic?
3. How does the methodology relate specifically to the research question?
4. Is there a high likelihood that the study can be carried out as designed?
5. Does the analytic plan fit the question and the data?
6. Is the applicant qualified to successfully carry out the proposed study?
7. Will this study contribute to the field and the ASU Community?

Grant Decisions

The Athletics Research staff will conduct an initial review of all proposals to ensure they meet the submission requirements. Proposals that meet the requirements will then be reviewed by the Research Grant Committee, which is comprised of athletics administrators and graduate students.

The Research Grant Committee will make final funding decisions, and applicants will be notified of the status of their submission by [Month] [Day], **2015**. Reviewer comments will be made available to interested applicants after the grant recipients are chosen.

Awardees' Responsibilities

Funded grant recipients will:

1. Be responsible for bringing project to completion within stated time period.
2. Ensure appropriate expenditure of funds.
3. Provide a final report on outcome of project.
4. Acknowledge in any public presentation and publication of the results, the support provided by the Arizona State University Sun Devil Athletics Department.
5. Be expected to present research in a forum during Graduate Appreciation Week.
6. Be expected to serve as a future peer reviewer. (*only applicable to graduate student recipients*)

Application Requirements

All submissions for the Athletics Research Grant must include the following materials:

1. **Proposal.** The research proposal should not exceed **five double-spaced** pages. This page count does not include the title page, abstract, or references. The proposal should be structured as follows:
 - a. **Title Page.** Include the research study title, name and institution of principal investigator(s).
 - b. **Abstract.** (250 word maximum). The abstract should be a brief summary of the proposal's key points.
 - c. **Introduction.** Introduce the issues/theories/programs to be addressed by your research, including the study's research questions. Be sure to include the rationale for the study.
 - d. **Literature Review.** Provide a summary of literature that is relevant to the current study.
 - e. **Methodology.** Describe the research methodology. Be sure to address the research questions and include information about the research design, data collection, sample/subject selection, instruments/protocols and data analysis.
 - f. **Significance/Potential Implications.** Discuss the significance of the research and the practical application to the field and to the ASU Community.
 - g. **References.**
2. **Timeline.** List the beginning and termination dates for the proposed research. A list of the projected dates of completion of major milestones in the progress of proposed research should be included. This list must include a date for submission of the final report.
3. **Brief Outline of Budget.** Prospective grant recipients must provide justification for how funds will be used in the research project. The line item budget should not total more than the maximum award amount, \$1,500 (independent research) or \$3,500 (terminal research). Justification is essential in the case of subject incentives.
4. **Copies of any survey instruments or other written materials that will be used in the study.**
5. **Resume/Curriculum Vitae.** Please attach your resume or curriculum vitae.
6. **Verification of Faculty Support .** A letter of faculty support is required. Letters should be from advisors (Independent Research) or thesis/dissertation chair (Terminal Research). We ask that this faculty member speaks to the specifics of the research proposal and the student researcher's ability to successfully carry out the study.
7. **Human Participants Certification.** If this research involves the use of human participants, certification must be provided that this proposal has been or is in the process of being reviewed by the Institutional Review Board (IRB). Funds will not be released until human participants approval has been granted.