Executive Report

From the Office of the VP of Professional Development

Date: 10-17-14

Professional Development Committee Meeting Minutes

TOTAL # of Members: 20

Members Present:

- **Assembly Members:** Andy Waldron, Jillian Childress
- **Graduate Students:** Sagar Pipada, Vivek Reddy Vanapalli, Dinesh Allam, Rajat Aggarwal, Sushrut Dabir

Members Absent:

- **Director:** Chris Reina
- **Assembly Members:** Amelia Topper, Yanqin Liu, Yashu Chen, Irfan Kula;
  - **Christian Sandoval and Evelyn Baca added AFTER last meeting**
- **Graduate students:** Piper Ruiz, Manish Jadhav, Varun Reddy Pulluru, Naga Abhishek Bollapragada, Victor Sanjai Vincent, Neeraj Chinthi Reddy

Description/Minutes of Committee Meeting

- Split up the team into Event and Professional Development specialties to aid in planning and executing upcoming activities
  - Each member is to suggest two activities for their specialty
- Reviewed the various moving parts of the GPSA Fall Social on 10/3 – updated members on their specific roles for the event and answered questions
  - Working meeting – packed up supplies for the event and loaded VP PD’s car in preparation for the next day’s event

Date & Time of Next Committee Meeting:

Thursday, October 30th from 1:30-2:30 pm in the Tempe GSC conference room

Executive Report

1. **INDIVIDUAL TRAVEL GRANT**
   a. We have officially finished our third training for the fall semester – future volunteers will be viewing the video from our first training
   b. We currently have 115 reviewers for the travel package program; 11 still have various requirements to fulfill before they can begin reviewing
   c. This last round of individual travel grants we had a very busy month (131 applications); Most reviewers received 7 applications to score

2. **GPSA FALL SOCIAL**
a. What a success!!! THANK YOU THANK YOU!
   i. True example of the ONE GPSA/OUR GPSA model

b. Numbers
   i. 162 people were checked in electronically. Added to that, we had 30 volunteers/execs/assembly members, 4 performers, and about 50 additional attendees that had not RSVPed also in attendance. **In all, we had about 250 people show up.**
   ii. We had 680 RSVPs (this is how many we reached) so at around 37% this is definitely a good start!

c. Assembly Members: Your Role and Responsibility
   i. First and foremost: Attend events! If you don’t, why should others?
   ii. Second: Remember that you are GPSA Reps, not just grad students at these events. Thus, you are there to BOTH enjoy the event AND make it your personal mission to welcome/engage others
      1. At these events, please check in to see is something need to be done, walk around and connect with other graduate students, and be the FACE of GPSA.

3. MENTORSHIP AWARD
   a. Award run by the PD committee in the spring semester– currently a subcommittee is being set up to fine tune eligibility requirements, market the upcoming program, develop a system for applications, review applications, and decide on award recipients

4. UPCOMING EVENTS
   a. We’re going to balance social and professional development events run by GPSA (on top of the ASU-wide events we are continually promoting)
      i. November = Professional Development
      ii. December = Social
   b. Stay tuned for upcoming events to attend and promote to your constituency