



Office of the Vice President of Professional Development

Officer Report

March 2014

MARCH

Have implemented the “Internship Travel” program. Currently we have 42 accepted participants. Internship Travel Orientation on Friday, March 28th at 2:00 – 4:00PM

- This orientation is mandatory for your participation. Failure to attend forfeits you inclusion and participation in the program.
- Attendance is mandatory, but will be mediated by Video/Teleconference. Meaning, you can be present but not have to travel to campus to participate.
- If this is your first time using Vidyo on this machine, you will be prompted to install the Vidyo Desktop Client. If Vidyo is already installed, please make sure it is running and click the following link: <https://uto.vidyo.asu.edu/flex.html?roomdirect.html&key=jJAIQ5tWL7vcTSmdS2WuxWI52Gg>
- If you will be joining the meeting by telephone, you can dial in to [\(480\) 884-1557](tel:(480)884-1557), and enter Meeting ID 4475426.

During this session we will be fielding questions going through the paper work on monthly submission and exactly what you need to do to get reimbursed timely. This will be a working session, as you are eligible for reimbursement for March related travel expenses. You are eligible for reimbursement up to \$425 USD or through May 2014, whichever occurs first.

Finalizing the preparation for Graduate and Professional Student Appreciation week. We need the following from the assembly:

- **Volunteers for service before, during and after the picnic**
- **Please sign-up here.**

A new market scheme is being adopted to promote this event. We are going to ask that each assembly member send a personal email to their cohort inviting them to the picnic.

- **The template can be found [here](#)**

Social/Events

The office of the VPPD has planned all of this year social events and interactions. Most locations are finalized and being vetted for cost

- All events will be monitored through Eventbrite.
- Purchase tactic will be implemented to increase value of participation in events. This will also allow for us to see if Grads would want to pay for an event.
- All events are advertised on GPSA.ASU.EDU; inside of My.ASU.EDU and in the GradStu.

Professional Development

Looking to Academic Technologies to offer graduate TA and RA specific resources. Update slotted for October once the AT is finalized under the new Associate Provost Timmes.

Researching and sourcing how to produce a peer-reviewed journal to be managed by the PD.

