GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION,
WHEREAS the Assembly has sought to move its rules of procedures from the Bylaws into standing rules;
THEREFORE BE IT RESOLVED by the Graduate and Professional Student Association, pursuant to the Assembly’s power granted under Article 3, Section 5, paragraph B of the ASASU Constitution to establish its own rules and procedures, that the following shall constitute the Standing Rules of the Assembly for the Ninth Legislature:

“RULES OF THE ASSEMBLY, as adopted by the Ninth Legislature

Rule 1: The Assembly shall, in all of its procedures, follow the most recent edition of Robert’s Rules of Order, except for where the ASASU Constitution, the GPSA Bylaws and these Rules may indicate otherwise.

Rule 2: The Assembly may not sit to conduct business unless a quorum of member is present. A quorum shall be defined as 50% of seated Assembly members.

Rule 3: Any GPSA member is eligible to serve as a proxy for an Assembly member, although no individual may cast more than one vote, therefore Assembly members may not proxy for one another. Current GPSA Executive Officers and Directors may not serve as proxies. All proxy assignments should be submitted to the Assembly President by the absentee Assembly member prior to the start of the meeting.
Rule 4: The Assembly President shall serve as Chair of the Assembly; the President pro tempore may preside at the Assembly President’s discretion, or in the Assembly President’s absence, unless otherwise specified by the Bylaws.

Rule 5: Each speaker’s right to the floor, including persons yielded to, shall not exceed three (3) minutes per speaking term, inclusive of Reports. The only exception to this limit is for outside reports (such as representatives from USG, the Graduate College, and the Academic Senate), whose reports shall be limited to ten (10) minutes. The original speaker may yield the right to speak to another speaker.

Rule 6a: Debate on any agenda item or sub point shall be limited to a maximum of fifteen (15) minutes, except as may be extended as described below. This limit is inclusive of any amendments or other action taken regarding an agenda item. At the end of the debate, the Assembly Members must either:
   a. Vote on the issue.
   b. Vote to table the debate.
   c. Vote to send the issue to committee for further study.
   d. Vote to extend the time limit of debate for a ten (10) minute period, after which time all four (4) options are available.

Rule 6b: A sponsor of a Bill or a debatable motion shall be able to speak first on an issue as a matter of right. They may take five (5) minutes and this time shall not be considered in regards to the time limits in Rule 6. For the purpose of Bills and motions submitted by committee, a committee designee or the chair shall serve as the Bill sponsor in debate.

Rule 7: Consistent with the ASASU Constitution, for vote outcomes described in terms of “present and voting” Assembly Members, absences and abstentions are not to be counted as voting Assembly Members in calculating majority. For vote outcomes described in terms of “seated” Assembly Members, all currently appointed and elected Assembly Members are used to calculate majority.

Rule 8: The agenda and reports for an Assembly meeting shall be prepared and distributed before the meeting by the Assembly President. The agenda shall enumerate items to be discussed under new and old business. The agenda, bills, and executive reports to be considered will be made public no less than three (3) days prior to the meeting.

Rule 9: An Assembly meeting’s agenda must initially be presented in the following manner, although the structure may be amended during the meeting in accordance with Robert’s Rules:
   1. Call to Order
   2. Approval of the Minutes
   3. Amendments to the Agenda
   4. Executive Reports
   5. Committee Reports
Rule 10: Minutes of Assembly meetings shall be made available on the GPSA website within fourteen (14) calendar days of the meeting. The minutes shall reflect the names of the Assembly Members (or proxies) voting for, against, or abstaining from voting on each bill, proposition or other matter that is voted upon during the meeting. Responsibility for the keeping of these minutes shall lie with the Assembly Operations Committee.

Rule 11: Bills may be introduced into an Assembly meeting by an individual Assembly member, or by a committee.

Rule 12: For regular Assembly meetings, all written documents for an Assembly meeting must be submitted by the Wednesday directly before the Assembly meeting at 3:30pm. For special sessions of the Assembly, the deadline shall be two days before the meeting at 3:30pm. If the Special Session is called after the deadline, the deadline shall be as soon as practicable before the Assembly meeting.

Rule 13: Bills that seek to appropriate money to campus clubs and organizations must contain at least the following information: club name, funding requested (broken out into line items), and funding granted (broken out into line items). Bills not conforming to this specification may not be presented at the Assembly meeting. Furthermore, if the appropriations bill was the result of an application process for clubs to request money, a copy of the club’s full application must be provided to Assembly members at the time of the meeting or before.”

IT IS FURTHER RESOLVED that this act shall only go into effect if the bill presented in this meeting to repeal Title II, Article 4 Assembly Meeting Rules from the bylaws is not vetoed by the President.