

1 ASSOCIATED STUDENTS OF ASU
2 GPSA ASSEMBLY
3 NINTH LEGISLATURE
4

5 OCTOBER 21, 2011
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7 ASSEMBLY BILL # 11
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9
10 INTRODUCED BY

11
12 R.C. THORNTON
13 ASSEMBLY MEMBER, W. P. CAREY SCHOOL OF BUSINESS
14

15 AN ACT Adopting Standing Rules of the Assembly
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19 GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION,
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21 WHEREAS the Assembly has sought to move its rules of procedures from the Bylaws
22 into standing rules;
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24 THEREFORE BE IT RESOLVED by the Graduate and Professional Student
25 Association, pursuant to the Assembly's power granted under Article 3, Section 5,
26 paragraph B of the ASASU Constitution to establish its own rules and procedures, that
27 the following shall constitute the Standing Rules of the Assembly for the Ninth
28 Legislature:
29

30 **“RULES OF THE ASSEMBLY, as adopted by the Ninth Legislature**

31 **Rule 1:** The Assembly shall, in all of its procedures, follow the most recent edition of
32 *Robert's Rules of Order*, except for where the ASASU Constitution, the GPSA Bylaws
33 and these Rules may indicate otherwise.
34

35 **Rule 2:** The Assembly may not sit to conduct business unless a quorum of member is
36 present. A quorum shall be defined as 50% of seated Assembly members.
37

38 **Rule 3:** Any GPSA member is eligible to serve as a proxy for an Assembly member,
39 although no individual may cast more than one vote, therefore Assembly members may
40 not proxy for one another. Current GPSA Executive Officers and Directors may not serve
41 as proxies. All proxy assignments should be submitted to the Assembly President by the
42 absentee Assembly member prior to the start of the meeting.

43 **Rule 4:** The Assembly President shall serve as Chair of the Assembly; the President *pro*
44 *tempore* may preside at the Assembly President's discretion, or in the Assembly
45 President's absence, unless otherwise specified by the Bylaws.

46
47 **Rule 5:** Each speaker's right to the floor, including persons yielded to, shall not exceed
48 three (3) minutes per speaking term, inclusive of Reports. The only exception to this limit
49 is for outside reports (such as representatives from USG, the Graduate College, and 272
50 the Academic Senate), whose reports shall be limited to ten (10) minutes. The original
51 speaker may yield the right to speak to another speaker.

52
53 **Rule 6a:** Debate on any agenda item or sub point shall be limited to a maximum of
54 fifteen (15) minutes, except as may be extended as described below. This limit is
55 inclusive of any amendments or other action taken regarding an agenda item. At the end
56 of the debate, the Assembly Members must either:

- 57 a. Vote on the issue.
58 b. Vote to table the debate.
59 c. Vote to send the issue to committee for further study.
60 d. Vote to extend the time limit of debate for a ten (10) minute period, after which time
61 all four (4) options are available.

62
63 **Rule 6b:** A sponsor of a Bill or a debatable motion shall be able to speak first on an
64 issue as a matter of right. They may take five (5) minutes and this time shall not be
65 considered in regards to the time limits in Rule 6. For the purpose of Bills and motions
66 submitted by committee, a committee designee or the chair shall serve as the Bill sponsor
67 in debate.

68
69 **Rule 7:** Consistent with the ASASU Constitution, for vote outcomes described in terms
70 of "present and voting" Assembly Members, absences and abstentions are not to be
71 counted as voting Assembly Members in calculating majority. For vote outcomes
72 described in terms of "seated" Assembly Members, all currently appointed and elected
73 Assembly Members are used to calculate majority.

74
75 **Rule 8:** The agenda and reports for an Assembly meeting shall be prepared and
76 distributed before the meeting by the Assembly President. The agenda shall enumerate
77 items to be discussed under new and old business. The agenda, bills, and executive
78 reports to be considered will be made public no less than three (3) days prior to the
79 meeting.

80
81 **Rule 9:** An Assembly meeting's agenda must initially be presented in the following
82 manner, although the structure may be amended during the meeting in accordance with
83 *Robert's Rules:*

- 84 1. *Call to Order*
85 2. *Approval of the Minutes*
86 3. *Amendments to the Agenda*
87 4. *Executive Reports*
88 5. *Committee Reports*

- 89 6. *Academic Senate Report*
- 90 7. *Graduate College Report*
- 91 8. *Undergraduate Student Government Report*
- 92 9. *Arizona Student's Association Report*
- 93 10. *Old Business*
- 94 11. *New Business*
- 95 12. *Graduate Student Forum*
- 96 13. *Announcements*
- 97 14. *Adjournment*

98 **Rule 10:** Minutes of Assembly meetings shall be made available on the GPSA website
99 within fourteen (14) calendar days of the meeting. The minutes shall reflect the names of
100 the Assembly Members (or proxies) voting for, against, or abstaining from voting on
101 each bill, proposition or other matter that is voted upon during the meeting.
102 Responsibility for the keeping of these minutes shall lie with the Assembly Operations
103 Committee.

104
105 **Rule 11:** Bills may be introduced into an Assembly meeting by an individual Assembly
106 member, or by a committee.

107
108 **Rule 12:** For regular Assembly meetings, all written documents for an Assembly meeting
109 must be submitted by the Wednesday directly before the Assembly meeting at 3:30pm.
110 For special sessions of the Assembly, the deadline shall be two days before the meeting at
111 3:30pm. If the Special Session is called after the deadline, the deadline shall be as soon
112 as practicable before the Assembly meeting

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114 **Rule 13:** Bills that seek to appropriate money to campus clubs and organizations must
115 contain at least the following information: club name, funding requested (broken out into
116 line items), and funding granted (broken out into line items). Bills not conforming to this
117 specification may not be presented at the Assembly meeting. Furthermore, if the
118 appropriations bill was the result of an application process for clubs to request money, a
119 copy of the club's full application must be provided to Assembly members at the time of
120 the meeting or before."

121
122 IT IS FURTHER RESOLVED that this act shall only go into effect if the bill presented in
123 this meeting to repeal Title II, Article 4 Assembly Meeting Rules from the bylaws is not
124 vetoed by the President.